

STATE OF NEW MEXICO
COUNTY OF LUNA
 Office of the County Planner
 201 E. Cody Road
 P O DRAWER 551 DEMING, NEW MEXICO 88031-0551
 (575) 543-6620 FAX (575) 544-3455
 Memorandum of Complaint

Date: _____

Complainants Name	Telephone Number
Address	City State Zip Code
Responsible Party	Telephone Number
Address	City State Zip Code
Nature Of Complaint:	
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Complaint Taken By:	
Investigation Report:	
<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Investigated By:	Date:
Corrective Action Taken:	Date:
<hr/> <hr/> <hr/> <hr/>	
Follow Up By:	Date:
<hr/> <hr/>	
Satisfactory Correction Verified By:	Date:
<hr/> <hr/>	

This Memorandum of Complaint has been forwarded, (Month) ____ (Day) ____ (Year) ____ to the appropriate New Mexico State Agency responsible for investigation and corrective action as necessary.
 A copy of this Memorandum of Complaint has been furnished to the Luna County Board of County Commissioners, Luna County Manager, New Mexico State Senator, New Mexico State Representative, and Complainant.